

Notary Course: New York

How to Become a Notary Public - New York State's Requirements

In New York State, notary publics assist individuals and businesses with the execution of important documents. They notarize contracts, wills, mortgages and leases and may serve as impartial witnesses to oaths or depositions. New York Notary Public License Law ensures that individuals who are commissioned as notaries meet certain standards and possess a thorough understanding of the office's duties and responsibilities.

Requirements

To become a notary public in New York State, individuals must be at least 18 years old and a U.S. citizen. In addition, notary publics must either be a resident of New York or employed in the state. An individual with prior felony convictions in New York is not eligible to become a notary. Those who wish to become a notary must pass a written exam and submit an application to the Secretary of State. Attorneys in New York State may be appointed notary publics without passing an exam.

Exam

The New York Notary Exam is a multiple choice test, which candidates have one hour to complete. The exam is given at authorized notary test centers throughout the state on a walk-in basis and requires a fee to take. Within a few weeks of sitting for the exam, individuals receive a pass or fail notice. Individuals must submit their application to become a notary within two years of the date they take the exam, or the results are no longer valid. In addition, they must take the Oath of Office before an established notary and submit all necessary paperwork to the New York State Department of State before their commission as a notary becomes official.

Duties

In New York, a notary public is licensed to administer oaths and affirmations and take affidavits and depositions. They are also permitted to certify deeds, mortgages, powers of attorney and financial documents. In addition, New York notary publics may make formal demands for acceptance or payment of foreign and inland bills of exchange, promissory notes and obligations in writing. They may protest nonacceptance or nonpayment as well. Under the New York State Notary Public License Law, notaries are allowed to charge \$2 for each action they perform.

Restrictions

New York notary publics are not permitted to act as legal representation during court proceedings if they are not licensed as attorneys. They may not prepare legal documents, such as deeds, mortgages, leases or wills, either. If a notary violates any of these sections of New York Notary License Law, they may be charged with a misdemeanor and removed from office. Notaries may also face punishment if they falsely certify documents or certify a document they know contains

false information or statements.
Renewal

Under New York Notary Law, a notary's license is valid for four years. The State Department sends a renewal application shortly before the notary's expiration date, and it must be returned, along with a fee, to the county clerk.

License & Permit BondsBond007.net

We Provide Bonds In All 50 States. Regardless of Credit 888-518-8011

Eligibility

To be eligible to become a notary public, one must be at least 18 years of age and a legal resident of New York. Minimum residency is not required. If granted a commission, legal residency must be maintained throughout the four-year term of the commission.

Note: NO course is required.

State Exam Information & Schedule

Contact: Secretary of State

Department of State, Division of Licensing

84 Holland Ave.,

Albany, NY 12208-3490

Tel: 518-474-4429

NY Notary Public Dept of State, Division of Licensing Services

Notary Public Law & Frequently Asked Questions

<http://www.dos.ny.gov/licensing/notary/notary.html>

Notary Provisions

Term: Four Years.

State Filing Fee: \$60.00 + \$15.00 exam fee.

Bond Required: None

Seal Required: Recommended.

Jurisdiction: State

Journal: Recommended.

OUR PACKAGE

Our package contains:

1. New York State's Notary Law Reference Manual
2. Approx. 250 Test Questions to help you pass the state exam first time

3. Notary Glossary

Our exam prep for Notary licensing is designed to give prospective learners the tool to help them to pass their exams on the first try

Â
Only \$49.95

Â
Â

Â

Â
Â